



## Homestay Agreement

**Only a student (Homestay Tenant) actively studying in Canada Star Secondary School, and a person/ family (Homestay Landlord) who has been officially approved and in good standing with the Canada Star Secondary School Homestay Program, can enter into and maintain this contract.**

**HOMESTAY PARENT(S):** \_\_\_\_\_

(From here on referred to as "The Homestay Landlord")

**HOMESTAY STUDENT:** \_\_\_\_\_

(From here on referred to as "The Homestay Tenant")

**HOMESTAY RESIDENCE/ADDRESS:**

\_\_\_\_\_ Richmond, BC \_\_\_\_\_  
(Apartment#, house#, street) (Postal code)

**HOMESTAY TELEPHONE NUMBERS:** \_\_\_\_\_

(Residence)

(Work)

**HOMESTAY CELLULAR NUMBER:** \_\_\_\_\_

**HOMESTAYE-MAILADDRESS:** \_\_\_\_\_

(An email account that is accessed on a regular basis)

Made at the city of Richmond, Province of British of Columbia

On \_\_\_\_\_ day of \_\_\_\_\_, 2016.  
(Day) (Month)

**COMING INTO EFFECT:**

**BEGINNING:** On \_\_\_\_\_ day of \_\_\_\_\_, 2016.  
(Day of arrival) (Month)

**ENDING:** On \_\_\_\_\_ day of \_\_\_\_\_, 2016.  
(Last day of term or day of departure–whichever is later) (Month)

**Neither the Homestay Landlord nor the Homestay Tenant is obliged to renew this contract after the period stated herein.**

**This contract establishes an agreement between the Homestay Landlord and the Homestay Tenant under the terms and conditions below.**

### 1.0 Contract length and Homestay fees

#### 1.1 Fee payment

The homestay fee is charged at **\$1000** per month and **\$35.00** per day accordingly. All students must prepaid 2 month homestay fee **\$2000** (first month and last month deposit) prior to arrival in BC, or prior to their continuation in the Homestay Program for the following term. Since this is the case, the Canada Secondary School's Homestay Program Office will issue two cheques to the Homestay Family upon receiving a copy of this current contract. Any extra days that the student is staying with the homestay prior to the start of term should be paid by the student to the Homestay family, and receipted on this contract.

#### 1.2 Contract length

All contracts should cover the first day of class and extend until the last day of class. This contract cannot extend past the last day of class unless the Homestay Tenant and home stay landlord have agreed in writing for such an extension. In this case, the Canada Secondary School's Homestay Program coordinator should be aware in writing.



**2.0 The Homestay Landlord agrees to provide:**

- 2.1** A single room in which the furniture includes: bed, window, desk, and closet.
- Or
- 2.2** A single room in which there is a window that opens to a minimum of 15" x 24" and a door that can be closed securely.
- Or
- 2.3** Easy access to a bathroom shared by no more than two other adults.
- Or
- 2.4** Full house privileges; access to the fridge, snacks, laundry facilities, etc.
- Or
- 2.5** Three meals a day, seven days a week: breakfast (or food for the student to prepare breakfast), lunch (which may be packed), and dinner.
- Or
- 2.6** Bedroom cleaning – vacuuming, dusting, washing walls, floors, windows, mirrors
- Or
- 2.7** Free access privileges to Internet or WIFI. However, at no time will the Homestay Tenant expect to receive access privileges to the Homestay Landlord's computer. Access to computers is made available to students at the school.

**3.0 Contract termination**

If at any point during the life of this contract, the Homestay Tenant ceases to be actively studying in the Canada Secondary School, the said Homestay Tenant immediately loses his or her privileges to remain in the Canada Secondary School Homestay Program, and must immediately vacate the Homestay Home. When and if early departure occurs **OR** when and if the contract terminates naturally, all monies owing to the Homestay Tenant must be paid promptly. If the monies owing are not returned to the Homestay Tenant, the Homestay Tenant has the right to charge a 2% monthly interest charge from that date. For telephone deposits, please see clause 5.2. At no time will the total amount of money that the Homestay Landlord is allowed to keep exceed the total worth of this contract. If such a case were to occur, then the Homestay Landlord would forfeit that money.

**Proof of Payment**

**The Homestay Landlord agrees to present the receipts and contract indicating payment of the homestay fees collected directly from the Homestay Tenant to the Canada Star Secondary School Homestay Program prior to receiving a cheque for the monies collected by the school. The school must have a copy of the contract and receipts on file.**

**3.0 Early Departure / Cancellation of the Contract**

Early Departure and/or the cancellation of this contract can occur under one of the following conditions:

**3.1.1 Early Departure anytime during the SCHOOL term without Penalty**

Homestay Tenant may change his or her homestay, without paying a penalty during the first two weeks (14 days), if the Homestay Coordinator, deem the reasons to be valid and justified. When this happens, the Homestay Tenant is required to pay \$35.00 per day for every day lived in the home of the Homestay Landlord. The Homestay Landlord is required to refund all monies owed to the Homestay Tenant upon his or her departure. All refunds must be receipted and copied, and one copy given to the Homestay Coordinator for documentation purposes.

For this option to apply the student must show continuing commitment to remain in the Homestay program and to notify in writing both the Homestay Coordinator and the Homestay Landlord.

Please note that the Homestay Program of Canada Secondary School, represented by the Homestay Coordinator, reserves the right to remove a Homestay Tenant from the home of an assigned Homestay Landlord where in their sole and unfettered discretion the reasons for leaving are deemed valid and justified.

Or

**3.1.2 Early Departure with Penalty**

**3.1.2.1 The Homestay Tenant (a returning student)**

The Homestay Tenant, who is a returning student, who wishes to leave his or her homestay before the final day of the school term, and who shows no commitment to the Homestay Program, i.e., leaves to move to an apartment, will be charged \$35.00/day by the Homestay Landlord for every day they have lived in homestay. An additional \$950.00 penalty will also be charged in lieu one month's notice which has not been given.



**3.1.2.2 The Homestay Tenant (new and arriving student)**

The Homestay Tenant, who is a new and arriving student, who wishes to leave his or her Homestay before the final day of the school term and who shows no commitment to the Homestay Program, i.e., leaves to move to an apartment, will be charged \$35.00/day by the Homestay Landlord for every day since the beginning of term that they have lived in homestay. An additional \$950.00 penalty will also be charged in lieu of one month's notice, which has not been given.

**3.1.2.3 The Homestay Tenant (new or returning student)**

The Homestay tenant, who is a new or returning student, and who is required to move out of their Homestay placement due to incorrect or incomplete information provided on the Homestay application, i.e.: smoker/non-smoker, and/or for any other reason deemed appropriate or applicable by the Homestay Coordinator, i.e.: student not abiding by the Homestay rules set out by the Homestay family, or lack of commitment to the spirit of the Homestay program etc., will be charged \$35.00/day for every day that they have been living in the homestay since their arrival or the beginning of the term, as well as \$950.00 in lieu of one month's notice.

For this clause to apply, the Homestay Coordinator and /or her assistant must be aware of the situation and his or her approval must be granted. The Homestay Landlord is required to refund all monies owed to the Homestay Tenant upon his or her departure. All refunds must be receipted and copied, and one copy given to the Homestay Coordinator for documentation purposes.

Or

**3.1.4 Early Departure anytime during the school term with Mutual Agreement**

At any time during the school term, if the Homestay Tenant and the Homestay Landlord mutually agree to terminate the Homestay contract AND the Homestay Coordinator has been informed, a mutually agreed-upon refund will be issued. The Homestay Landlord is required to refund all monies owed to the Homestay Tenant upon his or her departure. All refunds must be receipted and copied, and one copy sent to the Homestay Coordinator for documentation purposes.

Or

**3.1.5 Early Departure within the school term with No Refund**

If the Homestay Tenant leaves his or her Homestay less than one month prior to the normal end of this agreement, there will be no refund issued.

**3.1 Termination on Short Notice by the Homestay Landlord**

When the Homestay Landlord feels that termination on short notice becomes necessary, he or she agrees to provide a written statement of the problem(s) to the Homestay Coordinator and to promptly discuss the situation in a meeting involving the Homestay Coordinator. The Homestay Tenant will be obliged to pay \$35.00/day for every day lived in the home of the Homestay Landlord. The Homestay Landlord is required to refund all monies owed to the Homestay Tenant upon his or her departure. All refunds must be receipted and copied, and one copy sent to the Homestay Coordinator for documentation purposes.

**4.0 Homestay Telephone Usages**

The Homestay Tenant is advised to purchase international telephone to make long distance or international calls. Any cost from such misconduct should be paid by The Tennant.

**7.0 House Rules**

The Homestay Landlord will discuss the house rules with the Homestay Tenant within the first week of the Homestay Tenant's arrival in the home. The Homestay Landlord will give a full explanation for the various house rules (such as the use of the telephone, television, washer and dryer, and other appliances; visitors and overnight guests; common and private areas; access to refrigerator and kitchen facilities, etc. The Homestay Tenant agrees to abide by the house rules.

**8.0 Homestay Monitoring**

To assist Canada Secondary School in its current and future homestay program, both the Homestay Tenant and the Homestay Landlord agree to consult with the School's Homestay Coordinator at least once during every month..

**This section is mandatory. Both parties must sign this contract before the USLC will release funds to the Homestay Landlord.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ (The Homestay Tenant)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ (The Homestay Landlord)



**9.0 Receipts**

Any of the monies collected directly from the Homestay Tenant must be receipted and the corresponding receipt must be signed and dated by the Homestay Landlord.

**Homestay Fees Enrolled Students: (student travelling or away from the homestay—\$35/day)**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_

**Homestay Fees for First Month Rent:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_

**Homestay Fees for Last Month Deposit:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_

**Homestay Fees:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_



**Homestay Fees:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_

**Homestay Fees:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_

**Homestay Fees:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_

**Homestay Fees:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_

**Homestay Fees:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_



**Homestay Fees:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_

**Homestay Fees:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_

**Homestay Fees:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_

**Homestay Fees:**

DATE: \_\_\_\_\_, 2016

Received From \_\_\_\_\_  
\_\_\_\_\_/100 DOLLARS

\$ \_\_\_\_\_ Homestay Landlord signature: \_\_\_\_\_