



## School Application Procedure 入学申请步骤

### Step 1- Submit Application Form

#### 步骤 1 -递交入学申请表格

Make sure to fill out all fields & required signatures (Please see instruction guide to complete the application form)

请确保填写入学申请表所需内容和签名（请参阅入学申请表中文指导）

### Step 2 – Provide Required Documents Below:

#### 步骤 2 -提供以下所需的文件:

<p>For Local Students: 本地学生:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Application Form 申请表</li><li><input type="checkbox"/> Permanent Resident Card/Canadian Passport 永久居民卡/加拿大护照</li><li><input type="checkbox"/> Previous 2 Year Transcripts 近两年成绩单</li><li><input type="checkbox"/> Medical Insurance 医疗保险</li></ul>	<p>For International Students: 国际学生:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Application Form 申请表</li><li><input type="checkbox"/> Passport 护照</li><li><input type="checkbox"/> Study Permit 学生签证</li><li><input type="checkbox"/> Previous 2 Year Transcripts *Transcripts from overseas need to be translated into English 近两年成绩单 *来自海外的成绩单需要翻译成英文</li><li><input type="checkbox"/> Custodian Declaration Letter (if under 19 years old) 加方监护人公证（如未满 19 岁）</li><li><input type="checkbox"/> Homestay application and forms (Must be submitted at least 2 months before the intended first day of stay at the host family) 寄宿家庭申请与申请表格（需在预定入住寄宿家庭的日期至少 2 个月前提交）</li></ul>
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## Step 3 – Interview and Assessment

### 步骤 3 - 面试和测评

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1. School will arrange an interview with school counselor or principal after receiving above required application documents  
学校收到上述入学申请材料后，将安排学校教务主管或校长跟学生进行入学面试
2. All students without a BC Ministry of Education English 10 grade with passing grade of 50% or over will be required to write an English Level Placement Test before enrollment to classes  
所有未取得 BC 教育厅英语 10 成绩（50%以上）的学生，均需在入学前进行英语测评考试
3. Admission decision will be made based on student's interview and placement test result  
入学录取决定将根据学生面试和英语测评考试结果做出安排
4. School will notify the student for the admission decision  
学校将及时通知学生入学录取结果

## Step 4 – Submit Fees

### 步骤 4 - 提交学费

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5. School Fee details - please refer to Conditional Letter of Acceptance  
学费详情 - 请参阅学校开具的有条件录取信
6. Contact school advisor to issue Payment Notice or ask questions if needed  
[info@canstarlearning.com](mailto:info@canstarlearning.com) or 604-231-0099 or 604-285-7766  
联系学校顾问关于任何学费付款通知，如有问题请电子邮件  
[info@canstarlearning.com](mailto:info@canstarlearning.com) 或致电 604-231-0099; 604-285-7766
7. Pay School fee via below methods:  
通过以下方式支付学费：
  - Money order, Bank draft or Personal cheque, or Electronic transfer  
汇票、银行汇票或支票、电子转账
  - Payable to: “Can-Star Academy Inc.”  
抬头: Can-Star Academy Inc.
  - Mailing address: 100-8091 Westminster HWY, Richmond,  
BC, Canada V6X 1A7  
邮寄地址: 100-8091 Westminster HWY, Richmond,  
BC, Canada V6X 1A7

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### Step 5 – Acceptance 步骤 5 – 学校录取通知

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8. Once all the fees have been received, “Official Letter of Acceptance\*” will be sent to the student. International students should then take this letter to the Canadian Embassy or Consulate to apply for Study Permit.  
学校收到所有学费后，将即刻颁发“正式录取通知书”给学生。国际学生需携带录取通知书到当地加拿大大使馆或领事馆办理学习签证。

*\*Official Letter of Acceptance, “LOA” is to provide the application procedure in order for student to apply for Student Permit. It does not guarantee that the student is accepted yet, until the Student Permit is approved and issued. Once the full payment and all forms including the Student Permit are provided, students are qualified to register for courses, and to become an official student of Canada Star Secondary School.*

*\*正式录取通知书，是学生申请加拿大学生签证所需要提供的文件。学生签证被批准和签发前，学生并未被完全录取入学。仅当所有费用全部缴齐，并获得学生签证时，学生将有资格注册课程，并成为加星中学的正式学生。*